

GUEST VISITATION FORM

**(This form needs to be filled out and returned 1 full day prior to the visitation)
Please discuss any guests well in advance with the Pastor of Student Life)**

Date of desired visit _____

Guest's Name _____ Parent(s) Name _____

Address _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Mother's Work Phone _____ Father's Work Phone _____

Age of guest _____ School Guest Attends _____

Guest's School Phone # _____ Vice Principal's Name _____

Name of student hosting the guest: _____

We encourage our students to invite guests, who are interested in our school or the atmosphere of our Christian school. We ask the host student to inform the guest of our school's dress code and that the guest abides by our dress code when visiting. We also expect that the guest will follow the other school rules and codes of conduct. A guest should not be disruptive in a class or hinder the educational process, but we do invite them to join in on discussion in classes in which they can add to the educational experience. If a student has an emergency while attending Kettle Moraine Lutheran High School, the school will make contact with the parents at the above numbers. We do ask that the parents of the visiting student to be at one of these numbers during school hours in case we need to make contact. If a student would be disruptive to our school climate, he/she would be asked to leave or his/her parent(s) would be contacted to pick up his teen. If a student wishes to eat lunch he can bring his own lunch or he can purchase lunch through his host's lunch card. If you have any questions you may contact the school and ask for the Pastor of Student Life at (262) 677-4051. (Our dress code guidelines are on the back of this sheet).

Thank you for your interest in our high school and our Christian mission.

Signature of Guest: _____

Signature of Guest's Parents _____

Signature of Host _____

Signature of Host's Parents _____

Examples of inappropriate dress and appearance according to school rules include the following, but may not be limited to this list:

1. Tattered, excessively worn, frayed, torn or dirty clothing is not allowed. Jeans or other clothes that have predesigned holes or frayed material to look like the beginning of holes are not allowed at school or school-related activities.
2. No sleeveless shirts, spaghetti straps or shirts exposing bare midriffs are allowed. Tight-fitting tops or sexually revealing tops should not be worn. Undergarments should not be seen when wearing an appropriate top, especially if the top has see-through qualities.
3. Girls: Sleeveless dresses and blouses may be worn with the exception of tank tops. Tank tops may not be worn unless a shirt is worn over the top. (A tank top is any shirt that does not cover from the neck line to the rounding of the shoulder.) All tops should meet the minimum requirement of collarbone height. Collarbone shirts should be thought of as a round neck t-shirt height or shirts that button or zip up to that height. Wearing a collarbone-height shirt under a more revealing shirt is acceptable. This includes dress-up days for sports/music/other.
4. Bare feet are not allowed.
5. Cut-offs and spandex are not allowed. Baggy or saggy pants may be worn as long as underwear is not exposed. If a student is unable to meet this standard, he/she will be assigned to a tucked-in shirt only dress code.
 - a. Tight-fitting leggings, spandex, tights, yoga pants, or similar types of clothing cannot be worn without a skirt or dress covering it – at the appropriate dress code length.
 - b. Any form-fitting clothing would generally be considered to be in the inappropriate category.
6. Band t-shirts or shirts with questionable slogans or pictures that are offensive or promoting alcohol, drugs, bars, tobacco products, astrology, satanic symbols, or wrestling are not allowed.
7. Shorts, skirts or dresses that are one hand width from the top of the knee cap with regards to length may be worn. Clothes that don't meet this standard should be reserved for use outside of the school day or school activities.
8. Students are not allowed to wear any head gear in school during the school day, including sun glasses, caps, and head scarves, except on school approved dress-up days. Coats or jackets may not be worn in school during the school day. Exceptions may be made for extremely cold days or by a teacher if a classroom is unusually cold. (Sweatshirts are welcome.)
9. Pajama bottoms or slippers may not be worn, except on school approved dress-up days.
10. Boys may wear one stud or hoop earring in each earlobe to school and school functions. Gauges or nose piercings are not allowed.
11. Girls may wear earrings in their lobes or cartilage. Gauges or nose piercings are not allowed.
12. No other visible body piercing, including tongue piercing will be allowed.
13. Visible body tattooing is not allowed and will prohibit an individual from participating in co-curricular activities.
14. No pocket or billfold chains may be worn, since it violates the weapons policy.
15. Extremely baggy clothing will not be allowed or other extremes in dress, hair style, and hair color that either draws attention to the student or becomes disruptive to the class or school environment.
16. Young men will come to school clean shaven. Juniors and Seniors may wear properly trimmed facial hair with approval by the Pastor of Student Life.
17. Co-curricular practice attire will be a t-shirt or an approved practice uniform. Please check with individual coaches for acceptable limits.

This dress code is in effect as soon as a student enters the school and applies until the student leaves school property. The dress code is applicable for all school functions – on and off campus. Failure to comply with any aspect of the aforementioned dress code will result in the following action during the school day: