

January 18, 2023

Dear Principals, Pastors, and Secretaries,

The KMLHS Music Department is excited to invite you, your students, and members of your congregation to participate in the 2023 edition of *Family Music Fest* which will be held on Friday, April 14, 2023 from 5:00-9:00 PM. This year we're hoping you can join us for a night in *The Wild Wild West*. We look forward to having you help us make this year's *Family Music Fest* another exciting event for the KML Federation.

With this information you will find two registration forms. One is for large groups and one is for any small and/or individual acts who wish to perform. We ask that all groups and individuals looking to participate are listed on the appropriate form and that you return the forms to KMLHS (to the attention of Nate Amundson) by March 17. We cannot guarantee that group and individual performance requests turned in after March 17 will be allowed to participate. Please be sure to have your directors, supervisors, or teachers indicate on the registration forms what they need in regard to staging, risers, microphones, or any other performance equipment. We will have a sound and staging crew ready at *Family Music Fest*, but the more we know before the event, the more organized it will be. We will try our best to accommodate all of your needs.

Please be sure to distribute this information to everyone in your school or church who needs to be aware of all the details. This list may include: choir directors, piano teachers, general music teachers, and classroom teachers.

Notes for large groups such as Junior Choirs:

1. Each large group will be given up to 10 minutes to perform. If you will not use your full 10 minutes, that is okay but we ask that you do not perform for more than 10 minutes.
2. Please indicate any special requests in regards to scheduling your large groups on your registration forms.

Notes for small groups or individual acts:

1. The stage for individual and small groups will be in the cafeteria.
2. We will do our best to coordinate each school's individual and small groups so they can perform in the same time block. This has been very successful in past years, and we are excited to give the individual and small groups this chance to perform.
3. Please indicate any special requests in regard to scheduling or equipment needs on the small group registration form.
4. Please note that the environment (eating and admissions) is not conducive to a formal recital for the performances in the cafeteria.

A letter containing the *Family Music Fest* performance schedule and other information will be sent out following the March 17 registration deadline. If you have any questions, please contact Nate Amundson at nate.amundson@kmlhs.org.

In Christ's Service,

The KMLHS Music Department

